

## **APPLICATION ENQUIREMENTS FOR SUITABILITY PERMIT .**

1. **Statement that should be in the letter.**
  - (a) Address to the Building Controller, Ministry of Infrastructure, Vaololoa.
  - (b) Full name of the person/owner whom is applying for the Suitability permit.
  - ©. Address, Phone# of person/owner whom is applying for the Suitability Permit.
  
2. **Letter of the Town Office Authorized person of the village.**
  - (a) Specify that the Officer/Authorized person agrees with your identity and personality/attitudes of the applicant/owner.
  - (b) The officer should approve the business the applicant is intended to run at the village.
  
3. **Technical Drawings** and should include; Site Plan/Locality Floor Plan, Elevations & Services.
  
4. **Approval of Land ownership and/or agreement** with land ownership/landlord if the applicant is not the owner of the land.
  
5. **Completed Application and Inspection forms** to be completed at Building Control Division of Ministry of Infrastructure, Vaololoa.

Thank You

**Building Control Division.**